

Minutes	
Title of Meeting:	Rotherham Place Board: ICB Business
Time of Meeting:	10.45 – 11.30am
Date of Meeting:	Wednesday 16 April 2025
Venue:	John Smith Room, Rotherham Town Hall
Chair:	Claire Smith
Contact for Meeting:	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net

Apologies:	<p>W Allott, Director of Financial Transformation Rotherham, NHS SYICB S Kemp, Chief Executive, Rotherham Metropolitan Borough Council I Spicer, Deputy Chief Executive, Rotherham Metropolitan Borough Council R Jenkins, Chief Executive, The Rotherham NHS Foundation Trust T Lewis, Chief Executive, Rotherham, Doncaster and South Humber NHS Foundation Trust M Cottle-Shaw, Chief Executive Officer, Rotherham Hospice Dr A Barmade, Medical Director, Connect Healthcare Rotherham Cllr J Baker Rogers, H&WB Board Chair, RMBC C Edwards, Executive Place Director (Rotherham) NHS South Yorkshire Integrated Care Board B Kirton, Managing Director, The Rotherham NHS Foundation Trust G Laidlaw, Head of Communications – Rotherham, NHS SY ICB Dr J Page, Medical Director, (Rotherham), NHS SY ICB V Takel, Deputy Chief Operating Officer, Rotherham, Doncaster & South Humber NHS Trust</p>
Conflicts of Interest:	General declarations were acknowledged for Members as providers/commissioners of services.
Quoracy: (Confirmed)	No business shall be transacted unless at least 60% of the membership (which equates to 4 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member.

Members:

Claire Smith (**CS**), Director of Partnerships (Rotherham) NHS SY ICB
Andrew Russell (**AR**), Director of Nursing – Rotherham & Doncaster, NHS SY ICB
Shahida Siddique (**SS**), Independent Non-Executive Member, NHS SY ICB

Participants:

Jude Archer (**JA**), Assistant Director of Transformation, NHS SY ICB
Kym Gleeson (**KG**), Service Manager, Healthwatch Rotherham
Lydia George (**LG**), Transformation & Partnership Portfolio Manager (Rotherham), NHS SY ICB
Shafiq Hussain (**SH**), Chief Executive, Voluntary Action Rotherham
Alex Hawley (**AH**), Interim Director of Public Health, Rotherham MBC

In attendance

Wendy Commons, (minute taker) Business Support Officer (Rotherham), NHS SY ICB

Item Number	Discussion Items
I01/04/25	Place Integrated Performance Report
<p>JA gave an overview from the April report highlighting:</p> <ul style="list-style-type: none"> – 63.7% of patients had been seen within 4 hours against the 78% standard. This is a slight increase on last month but challenges in UEC were noted. – Category 2 Ambulance response times standard had been met and although the standard not met, better performance had also been seen in average handover times. – Performance against the 92% standard for bed occupancy had improved but at 96.2% the target was not being met. – There had been a big improvement in number of patients with no criteria to reside which is 7.1% against the 10.8% standard. – In community health services 74% of all urgent community referrals are being seen within 2 hours as the standard of 70% continues to be exceeded. – There are challenges meeting virtual ward utilisation with performance at 47.3% against the 79.6% standard. Members noted that some mitigations are in place. – In primary care a significant number of appointments continues to be offered with additional investment made into offering more. However, appointments are being filled so work is being undertaken to better understand behavioural aspects. – In elective care performance has improved in the number of patients waiting over 52 weeks to 94.2% against the national target of 95%. – The number of patients receiving diagnostic tests within 6 weeks had improved from the previous month to 94.2% but was not meeting the national target of 95%. – In relation to cancer faster diagnosis, the percentage of patients with a cancer diagnosis communicated within 28 days had declined to 75.7%, not meeting the 70% national target and a decline from 84.8% last period. – Similarly the 62 day referral to treatment standard for those with a cancer diagnosis was not being met with performance at 64.8% against the national target of 70%. – Cancer Diagnosis at Stage 1 & 2 and 31 day diagnosis to treatment target were not being met. All of the above cancer targets will be looked into with the Trust. <p>JA summarised that there are some challenges but reflects good performance overall with mitigating actions in place.</p> <p>In relation to the 31-day diagnosis to treatment standard, AR asked on what day is the 96% target achieved measured, to demonstrate the 'real' achievement and how far away from 31 days were the majority of people receiving treatment following diagnosis. JA will ask to see if it can be included the report next month.</p> <p>Members noted the position outlined in this month's performance report.</p>	
I02/04/25	Feedback from Rotherham Place Executive Team (RPET)
<p>RPET had considered the following three items:</p> <ol style="list-style-type: none"> 1. Following the recent publication of Neighbourhood Health Guidelines for 2025-26, an integrated neighbourhood working event had taken place to help build a collective understanding across primary care, community care and partner organisations, and to look at working differently. RPET received a paper outlining the progress made in relation to the guidelines and the challenges to be addressed. 	

2. RPET received a presentation on the proposal to commission a new all age model of support for neurodiverse people. The engagement process will seek the views of people including key stakeholders before making a final decision and the slides presented can be tailored for different audiences. RPET noted and support the approach, recommending the slides to the Rotherham Confidential Place Board which were received in March.
3. RPET were informed that Care Fertility Sheffield have reviewed the local prices within the SY ICB (Doncaster and Rotherham place) contract and requested an uplift for interpretation services and blood screening due to increased costs for these services. RPET discussed and supported the uplift, noting the evidence to support the request and that the uplift would be from the existing budget allocation.

Place Board Members noted the business conducted through Rotherham Place Executive Team.

I03/04/25	Rotherham Place Board Partnership Minutes – 19 March 2025
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The minutes from March's Place Board Partnership session were noted for information.

I04/04/25	ICB Board Assurance Framework, Risk Register & Issues Log
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All members had received and reviewed the board assurance framework, risk register and issues log.

Following announcements around cost reductions in the NHS Rotherham Place will set aside time to consider how to reflect the impact and implications locally for partner organisations once further clarity is available.

There were no new risks to be added at this time.

I05/04/25	Minutes and Action Log and Assurance Report from the last Meeting
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The minutes from the meeting held on Wednesday 19 March 2025 were accepted as a true and accurate record.

The action log was reviewed. There were no outstanding actions

The assurance report for the Integrated Care Board was noted that there are no actions to be escalated arising from March minutes.

I06/04/25	Communication to Partners/Promoting Consultations & Events
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- UEC Alliance Workshop – 17 April 2025
- Prevention & Health Inequalities Event - 28 April 2025

I07/04/25	Risks and Items for Escalation
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As detailed in risk register section – not for escalation pending further clarity.

I08/04/25	Forward Agenda Items
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Standing Items

- Rotherham Place Performance Report (monthly)
- Risk Register (Monthly for information)
- Place Medicines Management Report (Quarterly)
- Quality, Patient Safety and Experience Dashboard (Bi- monthly – next due May)

– Quarterly Medical Director Update (Quarterly)

109/04/25

Date of Next Meeting

The next meeting will take place on **Wednesday 21 May 2025** in the John Smith Room, Rotherham Town Hall.

Membership

Chris Edwards (Chair)	Executive Place Director/Deputy Chief Executive, ICB	NHS South Yorkshire Integrated Care Board
Claire Smith	Director of Partnerships, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Director of Financial Transformation, Rotherham	NHS South Yorkshire Integrated Care Board
Andrew Russell	Director of Nursing, Rotherham & Doncaster Places	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

Participants

Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Ian Spicer	Strategic Director, Adult Care, Housing & Public Health	Rotherham Metropolitan Borough Council
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust
Sharon Kemp	Chief Executive	Rotherham Metropolitan Borough Council
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust
Cllr Joanna Baker-Rogers	H&WB Board Chair	Rotherham Health and Wellbeing Board/ Rotherham Metropolitan Borough Council
Dr Anand Barmade	Medical Director	Connect Healthcare Rotherham
Bob Kirton	Managing Director	The Rotherham NHS Foundation Trust
Kym Gleeson	Service Manager	Healthwatch Rotherham
Mat Cottle-Shaw	Chief Executive	Rotherham Hospice
Lydia George	Transformation & Partnership Portfolio Manager (Rotherham)	NHS South Yorkshire Integrated Care Board
Gordon Laidlaw	Head of Communications (Rotherham)	NHS South Yorkshire Integrated Care Board